



**Folsom Softball Club
Board Meeting Minutes**

March 18th 2026

Mountain Mikes, E.Natoma & Blue Ravine

Attendance:

Kristine Lochridge- President	Matt Rose - Coach Agent
Masie Ciani- Vice President	Jereme Shelton- Upper DIV. Rep
Gina Kirkpatrick- Treasurer	Dana Arce- Retail
Brielle Shaddix- Secretary (absent)	Evan Carlson - Lower DIV. Rep
Nick Pilgrim- Field & Equipment	Shara Dzerigian- Fundraising
Jesse Castro- UIC	Shay Shahlaie- Event Coordinator
Trish Pushkaric- Scheduler	Kaylee Nyman- Concessions

Meeting called to order : 6:30 pm

Approval of February minutes: will be motioned next month

Comprehensive Meeting Summary

★ **Financial and Budgeting Update**

- The club ended February with a healthy balance of \$134,000—\$4,000 more than the same period last year.
- Gina completed organizing Amazon financial records but raised concerns about audit readiness due to informal approvals via text.
- A motion was informally made to finalize a comprehensive annual budget by the end of spring, using historical data from outgoing leads.
- Recurring expenses (e.g., supplies) will shift to bulk approval to reduce the need for repeated motions.

★ **Payroll and Payments**

- Umpire payroll is pending game approvals; payments will auto-process once approved
- All payees must verify banking via a penny deposit.
- Three payments are expected soon.
- Concessions payroll- Gina to discuss with Kaylee

★ Inventory and Recordkeeping

- Nick and Kaylee need to do full inventory end of spring season. Since no formal records were used for equipment this season Nick needs to do a complete inventory. Next equipment handout need to use formal sheets in storage container to keep track of inventory.
- Jeremy completed equipment inventory; no formal concessions inventory was done

★ Fundraising and Incoming Funds

- Checks expected from Folsom Academy and Roof Max.
- Squad Locker has a pending payout; can be requested.
- PO Box confirmed as IRS-aligned address for check receipt.

★ Fundraising and Sponsorship

- Dine Night Flyers were fully sponsored by Century 21 Select Group, saving \$138 in printing.
- Trudino fundraiser ongoing for one more week; \$250 raised via gift card purchases.
- Local businesses like Leatherby's donate up to 90%.
- Participation enabled via QR code; promoted via flyers, Facebook, and upcoming email.
- Fireworks Booth application accepted; draws on the 2nd.
- Revenue split by volunteer hours; ~\$4,000–\$5,000 earned last year with 25–30 volunteers.
- City manages registration; volunteers receive \$75 credit toward next season.
- Masie to update sign-up details when available.

★ Website and Communications

- A 2019 sponsor thank-you note remains visible above current sponsors; request to remove or update to "Thank you to our sponsors" (year-agnostic) to avoid future issues. Dana will look into fixing this on the website.

★ Facilities, Equipment, and Field Operations

Field Preparation.

- ❖ City provided detailed field prep video for L1, covering batter's box, pitcher's mound, and optional spray painting of outfield lines.
- ❖ Matt to share video with coaches with disclaimer: most steps are optional.
- ❖ A simple do/don't checklist will be created to accompany the video.
- ❖ Field prep guides—only in sheds.

Window Display

- ❖ City permits free decoration of field window.
- ❖ Jeremy encouraged to lead project with his daughters.

Field Maintenance and Projects

- ❖ Sheldon Fields: Nick delivered new batter box frame and pitching rubber. Dugouts lack shade; sunburns reported. Storage shed now stocked with pads and frames.
- ❖ L-01 Bullpen Project: Urgent need to install bullpen pads (already available in storage). Requires zip ties and dirt leveling; work delayed due to missed Community Service Day and tournament access block. Volunteers needed; weekend will be scheduled.
- ❖ L-02 and L-03 Shading Issues: Third base shade at L-03 gone. L-02 shades partially repaired; many grommets missing, risk of tearing. No city repair plan; potential funding from FAA or club budget.
- ❖ Other Field Notes: L-3 field in excellent condition; bases spray-painted white. Prospect Park lacks shade

★ **Volunteer Management and Clearances**

❖ ***Volunteer Credit System***

-Families earn \$100 credit for fulfilling snack bar or similar shifts.

-Unfilled shifts result in hiring teen workers with forfeited fees.

-No registration required for scorekeeping or field prep.

-Safe Sport clearance not required for these roles.

❖ ***Overregistration and Cost Concerns***

-Excessive volunteer clearance sign-ups are inflating costs—nearly matching player fees.

-Proposed adoption of "Roseville model": Each team may designate up to five cleared volunteers, including at least one female (for compliance and backup).

-Group agrees to pay for extra female backups to prevent game forfeitures.

❖ ***Incomplete Clearances***

~70% of volunteers are cleared.

-League paid \$56 per person.

-Incomplete registrants will be emailed to encourage completion (aids emergencies, avoids repeat costs).

❖ ***Proposed Registration Improvements***

-Charge upfront; issue discount codes only to approved individuals (via coaches).

-Alternative: allow out-of-pocket payment with reimbursement upon completion.

❖ ***Enforcement of Clearance Rules***

-Umpires will strictly enforce clearance starting this Saturday.

-Uncleared volunteers may be asked to stay in the stands.

-Head coaches responsible for staff compliance

★ **Events and Community Engagement**

❖ ***Opening Ceremonies***

- Successful event with high attendance, music (DJ at 4:00 PM), churros, popcorn, and school spirit.
- Some teams (e.g., speaker's team) did not attend due to coach decisions.
- Coaches should clarify individual player attendance is encouraged.

❖ ***Teen Council Recognition***

- Teen Council played major role: setup, merchandise sales (including goat cheese), donation management, cleanup.
- 10–12 teens volunteered as community service.

Approval of \$500 donate to teen council volunteers for community service

Motioned by: Kristine

2nd: Shay

Approved: all

- Gina to handle payment.
- Council to be reused for Picture Day and Closing Ceremonies.

❖ ***Fireworks Stand (July 4th)***

- Critical fundraiser; raised \$6,000 last year.
- Participants must be 18+ (teens cannot help); high-temperature work.
- City manages registration; volunteers receive \$75 credit toward next season.
- Masie to update sign-up info when available.

❖ ***Buddy Clinic***

- Will run during spring break: Tuesdays and Thursdays, 4:00–6:00 PM.
- Children of attendees plan to participate as buddies.
- Encouragement for involvement and support.

❖ ***Lady Vols Game Outing***

- 70 tickets secured for 11:00 a.m. game (more than last year).
- Parent guidance: Dress for extreme heat and sun. Bring water (allowed) and umbrellas. Free parking in designated garage levels. Wear team jerseys (e.g., Lady Vols); kids can wear other gear (e.g., Hornets).
- Kids will have field access post-game; details in follow-up email.

★ **Merchandise Program**

- Retail value started at \$1,500.
- Opening Day sales: \$826.
- Additional revenue: \$260 (coach shirts), \$503 (pre-orders).

- Sales via Square and Folsom Softball Club website.
- Double-sided A-frame signs delivered and set up.
- Kaylee provided stickers for signage.

❖ ***Merchandise and Branding Feedback***

- Q: Would changing softball in logo to yellow increase printing costs? A: No.
- Logo updated in Photoshop for higher DPI; SVG adjusted for better print quality.
- Softball in current logo not yellow—will be corrected.

❖ ***Merchandise Availability and Expansion***

- High demand for larger sizes (XXXL and up).
- Risk of overstocking with physical inventory.
- Squad Locker now preferred: Fundraising partner; offers 15% back to club. Wider size range (up to 5XL), product types (dry-fit, tank tops, etc.). Print-on-demand eliminates inventory risk.

❖ ***Other Notes***

- Hoodies well-received; praised for quality, plan to wear in colder months.
- Sweatshirts used during cold morning tryouts.

★ **Picture Day and Uniforms**

❖ ***Picture Day***

- Starts at 9:00 a.m.; photos begin at 10:30 a.m.
- Only one team in photo area at a time.
- Coaches and assistants must be present.
- New vendor expected to offer clearer ordering process.
- No digital alterations—absent members not included in team photo.

❖ ***Uniform Reordering Issue***

- ~20 reorders needed due to incorrect sizing.
- No sample jersey provided; registration lacked clear sizing guidance.
- Cost breakdown: \$46 per uniform, \$12 rush fee per jersey, Total: ~\$1,100–\$1,500
- Club will cover full cost due to communication failure.

Approval of \$1500 for jersey reimbursement

Motioned by: Kristine

2nd: Gina

Approved: all

-Brielle to collect accurate sizes for fall season.

-Future recommendations: Clearly communicate fit expectations (e.g., "size up"). Order blank sample sizes for families to reference.

★ **Communication and Operational Practices**

❖ ***Name Badges***

-All coaches must wear visible name badges at games. Umpires should not enforce—head coaches responsible. Send reminders only to head coaches to avoid concussion.

❖ ***Snack Bar Operations***

-Running well with two teens per shift.

-Parents help transport supplies with wagon—described as heartwarming.

-Teens work one hour, paid.

-Challenges: low visibility, lack of popcorn smell reduce sales.

- Display 11x17 printed signage.

-Board children receive one free item; umpires in uniform get full meal (e.g., hot dog + water).

❖ ***Snack Bar Sign-Up Challenges***

-Recommend separate SignUpGenius link to increase visibility.

-One two-hour shift earns \$100 credit (reduced to encourage participation).

❖ ***Key Logistics***

-Concession stand key in lockbox (code: 3638) near dugout.

-Google Drive spreadsheet to share keyholder list.

-Reminders sent to parents with shifts to improve attendance.

★ **Coaching and Team Management**

❖ ***Head Coach Absence 10U issues***

-Assistant coach bought catcher's gear out of pocket.

-Kristine made a motion to reimburse parent for out of pocket expense of catching gear. Motion approved to reimburse assistant coach for catcher's gear (stays with league unless family opts to keep).

Approval of catching gear reimbursement

Motioned by: Kristine

Second: Gina

Approved: all

-Team used 8U balls instead of 10U

❖ ***Policy and Expectation Setting***

- Coaching is a firm commitment—incomplete availability requires stepping down.
- Not being head coach ≠ no involvement; assistant roles valid.
- Board to communicate vacancies and expectations early.
- No automatic reappointment: coaches must reapply each season.
- Send early zero-tolerance policy reminder for absenteeism

❖ ***Support and Recognition***

❖ ***Rule Clarifications***

- Hit by pitch: Ball must hit batter directly—not after hitting the ground (applies to 8U and 10U).
- Face masks for pitchers: Required by league rules (equipment section).
- Confirmation to be re-circulated to clarify confusion with umpires.

★ **Leadership and Transition Updates**

❖ ***Tryout Materials Budget***

- Request to allocate ~\$50 for printed magnets listing tryout participants—easier for coaches than paper lists

Closing

Next board meeting - April 15th, 2026, 6:30 pm @ Mountain Mikes, E. Natoma & Blue Ravine

Meeting Adjourned: 8:30 pm